



Lingey House Primary and Nursery School



Newsletter 1 – 5th September 2025

Welcome Back

I hope you have all had a lovely summer and that you are all feeling refreshed and ready to go. It is wonderful to see all our pupils and staff back (smiling)! We are sure the start to the new term has been particularly exciting, or maybe a little nerve-racking, for our newest pupils (and their parents) starting Nursery and Reception. We have been delighted with the way our youngest pupils have settled so far and we are confident all new children and their families will quickly get to grips with school routines.



Uniform

It has been lovely seeing children returning to school looking so smart in their new uniforms and I'd like to thank parents for their support with this. We all know how much lost property accumulates in school so can I please ask that all uniform items, coats and shoes are clearly labelled with children's name and class as this makes it much easier to return items to their owners.



We understand that some children have sensory issues and may struggle with certain items of uniform. Please contact school and ask to speak to Hannah (family support worker) or Kayleigh Watson (our SENDCO) if you need to make us aware of anything or discuss any adjustments needed.

If you need any help with school uniforms, please speak to your class teacher/Hannah (our family support worker) we have some donations that we may be able to help you with.

Lunches

We have children in school with severe nut allergies, please can you be mindful if supplying a packed lunch to ensure there are no items that include nuts of any kind.

Packed lunches need to also follow the healthy school guidelines, and include elements of each food group.

THIS SCHOOL IS
NUT FREE



THANK YOU
for keeping our school safe!

PE Kits

Children will continue to come into school on PE days in their PE kit (see timetable below).

NO LOGOS OR FOOTBALL KITS TO BE WORN.

PE kit consists of:

- plain white t-shirt or polo shirt
- navy joggers or shorts
- navy school sweatshirt
- plain black trainers

PE Days

Reception - Thursday

Year 1 – Monday & Tuesday

Year 2 – Wednesday & Friday

Year 3A- Tuesday (Swimming starts 9th September) & Thursday

Year 3B – Monday (Swimming starts 15th September) & Tuesday

Year 4- Monday & Tuesday

Year 5 – Thursday & Friday

Year 6 – Wednesday & Friday

Parental Communication

At Lingey House we use a management information system called Arbor, Parents can access Arbor via the Parent Portal and Parent App – Please see image below to setup your access. Access is given via your email address; please can you ensure that anyone with parental responsibility has given the office staff their email address.

School use Arbor for:

- Parental Communication via In-App Messages
- Consent to our policies and agreements
- For students to participate in clubs, Activities and Trips, including sporting activities
- Parental consultations – to book your consultation
- Payments for School Meals and Residential Trips
- Check your child's attendance
- Update contact details/add additional contacts

If you are using the Parent App please allow push notifications this is the quickest way for school to message you and you will have a notification on your mobile.

Arbor We're using Arbor's free Parent Portal and Parent App

We've chosen Arbor to help us manage our school.

Arbor is a simple, smart and cloud-based MIS (Management Information System), which helps us work faster, smarter and more collaboratively as a school. The Parent App and Parent Portal mean we can keep you informed about your child's life at school in a much more accessible way. Log into Arbor to see and update your child's information, get live updates and make payments or bookings on the go!

The Parent Portal works on Google Chrome (computer or laptop) and you can download the Parent App from the App Store or Google Play Store on your phone (Android 5.0; iOS 10.0 and upwards).

How to get started

1. Wait for your welcome email from us telling you Arbor is ready - you won't be able to log in before
2. Click the link in your welcome email to set up your password
3. Go to the App or Google Play Store on your phone and search 'Arbor'
4. Click 'Install' on Android or 'Get' on iPhone then open the App
5. Enter your email, select the school, then enter your password
6. Accept the Terms & Conditions and enter your child's birthday

The Sunnyville School of Magic
W10 1BN, London, GB

Enter your password

Log in

Forgotten password?

Need help using Arbor?

Contact the school office if you have questions about Arbor, the App or Parent Portal. Tell us the type and model of your phone, e.g. an iPhone SE, and include screenshots or screen recordings.

To safeguard student data in line with General Data Protection Regulations (GDPR), Arbor only works directly with schools.

Some tips to try:

1. Ensure your username is the email address you use for Arbor. Ask us to **check the email address** linked to your account.
2. **Reset your password** from the login page, or ask us to do this.
3. If the login email was sent to you more than 96 hours ago, the **password link will have expired**. Ask us to send it again.
4. Ask the school office to check that your email address has not been used twice - e.g. on another guardian or child's profile.
5. **Enter the birthday** of one of your children to log in.
6. Only relatives who are **Primary Guardians** of a child can access the Arbor App. Ask us to check you can access Arbor.

Arbor App Interface:

User: Holly Cook 95H

Notices

Holly Cook does not have a transportation method recorded

15:15 - 15:30
Thu, 13 May 2021
Registration: Year 9: Form 95H
Room: 209
Mr Russell

Statistics

Attendance (2020/2021)

80.1% 71.4%
Net (Last 7 days)

Activities

Holly Cook: Clubs

Emergency Contact Details

As part of our safeguarding and attendance policies, we require at least **two emergency contacts** to be listed in Arbor for each student. You are welcome to add more if needed. If someone other than yourself is regularly picking up your child, please ensure they are listed in Arbor with the appropriate collection permissions. Our school staff will verify these details before allowing students to leave the school premises.

If you require someone who is not listed with collection permissions in Arbor to pick up your child, the school office must be notified **before the end of the school day**. If this information has not been provided, the staff member responsible for dismissal will keep your child with them until the office has confirmed the change with a parent or guardian. This confirmation will occur after the rest of the class have been dismissed. If we are advised from a parent that an adult who we are not familiar with is picking up pupils, identification is required on arrival.

Please note, we cannot accept a phone call from another family member or parent claiming they are the correct person to collect your child. Our office staff will verify the identity of the caller against Arbor to ensure our safeguarding procedures are followed.

If you wish to add additional contacts to your child's Arbor account, you can do so through the Arbor App or Parent Portal.

Attendance Update

Do you know what to do if your child can't come to school?

If your child is poorly and cannot attend school or has a medical or educational appointment the school office **MUST be notified prior to the start of the school day**.

We have a dedicated absence telephone line on 0191 4381287 where a voicemail can be left, please state your child's name, reg group and the reason why they are absent.

The school office can also be contacted on the above number and selecting option 2 (after 8am) via Arbor In-App messaging and via emailing office@lingeyschool.org



If we have not heard from you as to why your child is absent, school will follow the procedures below:

- Ring all contacts on the contact list to ascertain the reason why child is absent.
- If no answer, call a second time.
- If no reply our Family Support Worker or a member of the SLT will carry out a home visit.
- If the door is not answered school will follow safeguarding procedures and alert the relevant authorities.

Term Time Absences

If you wish for your child to be absent for any reason other than illness an application for your child's term time leave of absence, you must fill out an application form, which can be requested from the school office. The application form asks you to outline the reasons why you feel your application for leave of absence during term time should be regarded as 'exceptional'. Following the submission of your application, you will be notified as soon as possible of the school's decision.

Holidays During Term Time

Lingey House Primary School is committed to maximising the potential of every child. You too want the very best for your child therefore good, consistent attendance at school is crucial to give your child the best chance of success. We need your support in ensuring that holidays are not taken in school time so that your child has the very best opportunity to succeed.

Headteachers are not able to grant any leave of absence for holidays during term time unless there are proven exceptional circumstances. Therefore, as a school we have adopted a standard practice of not authorising any family holidays in term time. This is in line with government guidelines and the local authority. If parents/carers, contrary to what the school has said, still decide to take their child out of school for a holiday then the absence will be recorded as unauthorised.

If you wish to make an application for your child's term time leave of absence, you must fill out an application form, which can be requested from the school office. The application form asks you to outline the reasons why you feel your application for leave of absence during term time should be regarded as 'exceptional'. Following the submission of your application, you will be notified as soon as possible of the school's decision.

Parent/carers should be aware that if you take leave of absence during term time without making a prior application to the school, or if you make an application but your requested leave of absence is not authorised and still take your child out of school, the absence will be recorded as unauthorised. Similarly, if you keep your child away from school for longer than agreed/authorised, the excess absence will be recorded as unauthorised.

Unauthorised absences on your child's attendance record may mean that you are liable to incur a Fixed Penalty Notice or could face prosecution. A fixed penalty notice will be issued to each person with parental responsibility for the child/children who is deemed liable for the offence/offences.

Lateness

There are more and more children coming to school after the bell has gone and entering school via the main entrance. The yard doors open at 8.45am and children are expected to be in school by 8.55am at the latest. Lateness can have a huge effect on children's education.

If you need any support with this, please contact our family support worker, Hannah.

Article 28: We all have the right to a good quality education.

Flu Jab

The flu jab will be administered by Gateshead School Nurses on the 17th September.

Your child's annual flu vaccination will be due from September 2025.

This vaccination programme is in place to help protect your child against flu. The vaccine will help prevent them catching the flu. Vaccinating your child will also help protect vulnerable friends and family by reducing the spread of flu.

The intra-nasal flu vaccine is effective in protecting your child against flu.

A flu vaccine can be given as an injection in the upper arm if you do not wish for your child to receive a vaccine containing porcine gelatin. We can give the injection in school to all those children in Year 7 and above. Children from Reception age to Year 6 will be offered a clinic appointment at one of our community clinics.

The online consent can be accessed via any online device. Please click on the following link <https://www.northumbriaimmunisations.co.uk/Forms/Flu> which will direct you to an online consent form for you to complete using the following school code **NB108360**

Consent submissions will close 48 working hours before the school session date. You can call to complete a consent after that but may have to attend a clinic instead.

If you do not want your child to receive the flu vaccination, please complete a non-consent, this can be completed on the same form by selecting NO this will also stop any further communications from our team

School Photographer

Our School Photographer, Tempest, will be in school on **Wednesday 1st October** to take individual and sibling photographs. Parents who would like to have photographs taken with older/younger siblings who do not attend this school should come into school at 8:15am to have their photographs taken.



School Dinner Money

A reminder that our lunches £2.90, £14.50 per week, please can you ensure that your child's meals are paid for in advance. Students in Y3 and above are required to pay for school meals unless you are entitled to free school meals.

Please can you ensure when paying for meals that **School Meal** is selected and not **Nursery Fees**.

Free school meal applications can be made via this [link](#).

Tapestry

Please can all parents ensure that they have given permission to use Tapestry as a form of parental communication for students in Nursery & Reception.

Once consent is given we will be able to create parent logins to the system.

Jewellery & Earrings

Jewellery is not to be worn in school for health and safety reasons, students can wear stud earrings however they must be able to take them out themselves for PE.

London Meeting

Y6 parents are invited to an information meeting for the London Residential on Monday **22nd September at 5 – 5:30pm**



Nursery Newsletter

✨ Thank you so much to all parents and guardians for the continued support during the children's transition into nursery. We're very excited for the year ahead, and it was lovely to meet so many of you at the stay and play! ✨

✨ A gentle reminder: Parents should not enter the cloakroom. If your child needs help with their bags, a member of our nursery staff will be happy to help. This measure is in place to ensure we safeguard all children. ✨

✨ From Tuesday 9th September children can now enter nursery by their colour group doors ✨

➡ Door 1 (by the climbing frame): Red Group

➡ Door 2 (by the mud kitchen): Yellow & Blue Groups

Privacy Notices

Our Privacy Notices can be found on our school website.

Christmas Support

We are working with Local Charities to offer support to our families over the Christmas period. This may include, food parcels, toiletries and presents, for your family.

If you would like this support please see our Family Support Worker, Hannah before **Friday 20th September 2025**.

Please note, all conversations will be treated confidentially, this support is not means tested.



Asthma

If your child has Asthma and you have previously filled in asthma card, please ensure that they have an in date inhaler in school.

If your child has asthma and you have not filled in asthma card, please collect one from the school office

After School Clubs

We are in the process of planning our after school clubs, further information to follow.

Article 15 : You have the right to be with friends and joining clubs.

Dogs

Please note that dogs are not allowed on school grounds.

Article 24: We all have the right to information which keeps us safe and healthy.

Smoking & Vaping

Reminder that our whole school site is non-smoking, this includes vapes and e-cigarettes. Please refrain from using these on school grounds.



Parking

Please can all Parents/Carers ensure that at school pickup and drop off times that they behave respectfully towards residents and other parents, parking and park responsibly. A number of incidents have been reported to school of confrontations and abusive language being used around children which as a school we do not condone.

Article 24: We all have the right to information which keeps us safe and healthy.

Coffee Morning

Hannah, our Family Support Worker is continuing our coffee mornings. These take place every week, on a Tuesday morning from 9–10pm in the lodge. Please come along, everyone is welcome



Article 5: We have the right to be given guidance by our parents and family.

Article 26: We have the right to help from the government if we are in need.

The Bread & Butter thing



In partnership with



New Hub Opening:
DECKHAM
from Thursday 12th June

at Deckham Family Hub, The Elgin Centre,
Elgin Road, Gateshead NE9 5PA

- Get around £35 worth of food for £8.50
- Includes fresh fruit and veg, fridge favourites and cupboard staples.
- Open every Thursday at 12pm.
- You need to become a member to use the hub but it's free to sign-up and book a slot - just follow these steps.
- There is no commitment and it's free to join.
- Everyone who signs up before 15 September 2025 will get their first order free.

It's really easy to sign-up:

- 1 Text 07860 063 304 with your full name, postcode and the name of the hub you will be collecting from: **"DECKHAM"**
- 2 Select the size of order you want to receive: Family £8.50, individual £5 or Large Family £17. There is a Vegetarian option available too.
- 3 You'll get a text every Tuesday to see if you want an order. Just reply **"YES"** by 10am the next day. Your order will be delivered to the hub on Thursday at 12pm.
- 4 Collect and pay for your goods from the DECKHAM hub. (Don't forget - someone can collect on your behalf if you can't make it and Healthy Start Vouchers are also accepted.)

School Governor

Could someone you know help shape our school's future? We're looking for passionate members of the local community to join our governing body as co-opted governors. No prior experience in education is needed—just a commitment to supporting our children and helping our school thrive. If you know someone who'd be a great fit and would like to find out more, please encourage them to get in touch and we can share more information.

Opal play, what do we need?

The O in opal stands for outdoor. Where possible we want our children to ensure they get a quality hour of play every day. In the Winter months, especially after school, it becomes increasingly harder to get outside and play due to the dark nights. However, this is also when we get the worst of the weather. So, what do we do about this?



Waterproof coat

Can all parents/guardians ensure that their children have a waterproof coat. It doesn't have to be anything fancy! An old coat that could be left in school would be perfect.

Wellies

Once again, nothing flash they just have to keep your feet dry! They are to be left in school in our lovely welly sheds.



Separation Anxiety Drop Ins

Is your child or someone you work with (aged 5 – 18 years) struggling with Separation Anxiety?

Why not drop in and meet children's therapists to discuss what you can do to support? Learn more about strategies to support with separation anxiety.

Free resources to take home.

Venue: Dunston, Unit 2, Clockmill Rd, Dunston, Gateshead NE8 2QX
Date: Tuesday 2nd September
Time: Professionals - 15:00 - 16:00 Parents/Carers - 16:00 - 17:00

Venue: Christ Church Felling, Gateshead, NE10 0HQ
Date: Wednesday 3rd September
Time: Professionals - 10:00 - 11:00 Parents/Carers - 11:00 - 12:00

Venue: Blaydon Winlaton Family Hub, Shibdon Bank, NE21 5EZ
Date: Thursday 4th September
Time: Professionals - 13:00 - 14:00 Parents/Carers - 14:00 - 15:00

Venue: Blaydon Youth Centre, Shibdon Rd, NE21 5LU
Date: Thursday 4th September
Time: Professionals - 15:00 - 16:00 Parents/Carers - 16:00 - 17:00

Venue: Wrekenton Family Hub, Gateshead, NE9 7JR
Date: Friday 5th September
Time: Professionals - 09:30 - 10:30 Parents/Carers - 10:30 - 11:30

Venue: St Cuthberts Church, Blaydon, NE21 5AE
Date: Friday 5th September
Time: Professionals - 15:30 - 16:30 Parents/Carers - 16:30 - 17:00



supporting people, communities and GPs

Service provided by South Tyneside and Sunderland NHS Foundation Trust

Separation Anxiety Drop Ins

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Why not drop in and meet children's therapists to discuss what you can do to support? Learn more about strategies to support with separation anxiety.

Free resources to take home.

Venue: Whickham Library, 9 Front St, Whickham, NE16 4DN
Date: Tuesday 9th September
Time: Professionals - 15:00 - 16:00 Parents/Carers - 16:00 - 17:00

Venue: Baltic Centre for Contemporary Art, Gateshead NE8 3BA
Date: Wednesday 10th September
Time: Professionals - 10:00 - 11:00 Parents/Carers - 11:00 - 12:00

Venue: Central Library, Prince Consort Rd, NE8 4LN
Date: Thursday 11th September
Time: Professionals - 14:30 - 15:30 Parents/Carers - 15:30 - 16:30

Venue: Blaydon Primary Care Centre, Blaydon, NE21 5NW
Date: Tuesday 16th September
Time: Professionals - 15:00 - 16:00 Parents/Carers - 16:00 - 17:00

Venue: Birtley Morrisons, DH3 2PG
Date: Thursday 18th September
Time: Professionals - 15:00 - 16:00 Parents/Carers - 16:00 - 17:00



supporting people, communities and GPs

Service provided by South Tyneside and Sunderland NHS Foundation Trust



Tuesday 16th September

4:00-5:00pm

Chowdene Family Hub

Children under 12 with additional needs - come along
and join a LEGO building session!
Parents, carers and siblings welcome.

Contact: familyhubs@gateshead.gov.uk

Phone: 0191 433 5052



Gateshead
**FAMILY
HUBS**

**Gateshead
Council**

Let's Celebrate!

Attendance

Each week, the class with the best attendance will have an extra 10 minutes of playtime.

If any class has 100% attendance, they will have an ice cream/hot chocolate playtime!

<u>Class</u>	<u>This week's attendance</u>	<u>Class</u>	<u>This week's attendance</u>
YRA	92.95%	Y3B	96.3%
YRB	94.04%	Y4A	96.33%
Y1A	99.09%	Y4B	93.67%
Y1B	99.09%	Y5A	92.5%
Y2A	99%	Y5B	93.45%
Y2B	84.28%	Y6A	97.33%
Y3A	90%	Y6B	95.96%
Whole School Attendance:		94%	

This week's Superstars



I would like to say a huge well done to all this week's superstars watch out for their special certificate given out in Assembly! Our superstars for this week are as follows

<u>Year Group</u>	
Y1	Ian E U & Bell P
Y2	Danny Q & Nancy L
Y3	Emily Mac & Archie Lee G-G
Y4	Aoife L & Rose M
Y5	Logan M & Penny W
Y6	Nathan B & Matthew B

Dates for the Diary

<u>Date/time</u>	<u>Event</u>	<u>Who's involved</u>
8 th September	INSET Day	Whole School
17 th September 25	Flu Jab	YR-Y6
22 nd September 25	Y6 London Information Meeting	Y6 Parents
1 st October	School Photographer	Whole School
24 th October	Last Day of Half Term	Whole School
27 th – 31 st October	Half Term	Whole School
3 rd November 25	First Day Back	Whole School
19 th December 25	Last Day of Term	Whole School

Out of school achievements will be added to next weeks newsletter.