



Lingey House Primary and Nursery School



Newsletter 2 – 12th September 2025

Uniform

It has been lovely seeing children returning to school looking so smart in their new uniforms and I'd like to thank parents for their support with this. We all know how much lost property accumulates in school so can I please ask that all uniform items, coats and shoes are clearly labelled with children's name and class as this makes it much easier to return items to their owners.



We understand that some children have sensory issues and may struggle with certain items of uniform. Please contact school and ask to speak to Hannah (family support worker) or Kayleigh Watson (our SENDCO) if you need to make us aware of anything or discuss any adjustments needed.

If you need any help with school uniforms, please speak to your class teacher/Hannah (our family support worker) we have some donations that we may be able to help you with.

Lunches

We have children in school with severe nut allergies, please can you be mindful if supplying a packed lunch to ensure there are no items that include nuts of any kind.

Packed lunches need to also follow the healthy school guidelines, and include elements of each food group.

THIS SCHOOL IS
NUT FREE



THANK YOU
for keeping our school safe!

PE Kits

Children will continue to come into school on PE days in their PE kit (see timetable below).

NO LOGOS OR FOOTBALL KITS TO BE WORN.

PE kit consists of:

- plain white t-shirt or polo shirt
- navy joggers or shorts
- navy school sweatshirt
- plain black trainers

PE Days

Reception - Thursday

Year 1 – Monday & Tuesday

Year 2 – Wednesday & Friday

Year 3A- Tuesday (Swimming starts 9th September) & Thursday

Year 3B – Monday (Swimming starts 15th September) & Tuesday

Year 4- Monday & Tuesday

Year 5 – Thursday & Friday

Year 6 – Wednesday & Friday

Parental Communication

At Lingey House we use a management information system called Arbor, Parents can access Arbor via the Parent Portal and Parent App – Please see image below to setup your access. Access is given via your email address; please can you ensure that anyone with parental responsibility has given the office staff their email address.

School use Arbor for:

- Parental Communication via In-App Messages
- Consent to our policies and agreements
- For students to participate in clubs, Activities and Trips, including sporting activities
- Parental consultations – to book your consultation
- Payments for School Meals and Residential Trips
- Check your child's attendance
- Update contact details/add additional contacts

If you are using the Parent App please allow push notifications this is the quickest way for school to message you and you will have a notification on your mobile.

The image shows a screenshot of the Arbor Parent Portal and Parent App setup page. The page has a green header with the Arbor logo and the text "We're using Arbor's free Parent Portal and Parent App". Below the header, there are links to the Google Play and App Store. The main content area is titled "We've chosen Arbor to help us manage our school." and contains a paragraph explaining that Arbor is a simple, smart and cloud-based MIS (Management Information System) which helps schools work faster, smarter and more collaboratively. It also mentions that the Parent App and Parent Portal mean parents can keep informed about their child's life at school in a much more accessible way. Below this, there is a section titled "How to get started" with a list of 6 steps: 1. Wait for a welcome email, 2. Click the link in the welcome email to set up a password, 3. Go to the App or Google Play Store and search 'Arbor', 4. Click 'Install' on Android or 'Get' on iPhone, 5. Enter email, select school, and enter password, 6. Accept Terms & Conditions and enter child's birthday. To the right of the steps is a login form for "The Sunnyville School of Magic" with fields for "Enter your password" and a "Log in" button. Below the login form is a link for "Forgotten password?". At the bottom, there is a section titled "Need help using Arbor?" with contact information for the school office and a list of 6 tips to try, including ensuring the username is the email address, resetting the password, and checking the email address has not been used twice. To the right of the tips is a screenshot of the Arbor Parent App interface, showing a user profile for "Holly Cook", a "Notices" section, a "Statistics" section showing attendance for 2020/2021 (80.1% and 71.4%), and an "Activities" section.

We're using Arbor's free Parent Portal and Parent App

We've chosen Arbor to help us manage our school.

Arbor is a simple, smart and cloud-based MIS (Management Information System), which helps us work faster, smarter and more collaboratively as a school. The Parent App and Parent Portal mean we can keep you informed about your child's life at school in a much more accessible way. Log into Arbor to see and update your child's information, get live updates and make payments or bookings on the go!

The Parent Portal works on Google Chrome (computer or laptop) and you can download the Parent App from the App Store or Google Play Store on your phone (Android 5.0; iOS 10.0 and upwards).

How to get started

1. Wait for your welcome email from us telling you Arbor is ready – you won't be able to log in before
2. Click the link in your welcome email to set up your password
3. Go to the App or Google Play Store on your phone and search 'Arbor'
4. Click 'Install' on Android or 'Get' on iPhone then open the App
5. Enter your email, select the school, then enter your password
6. Accept the Terms & Conditions and enter your child's birthday

Need help using Arbor?

Contact the school office if you have questions about Arbor, the App or Parent Portal. Tell us the type and model of your phone, e.g. an iPhone SE, and include screenshots or screen recordings.

To safeguard student data in line with General Data Protection Regulations (GDPR), Arbor only works directly with schools.

Some tips to try:

1. Ensure your username is the email address you use for Arbor. Ask us to **check the email address** linked to your account.
2. **Reset your password** from the login page, or ask us to do this.
3. If the login email was sent to you more than 96 hours ago, the **password link will have expired**. Ask us to send it again.
4. Ask the school office to check that your email address has not been used twice – e.g. on another guardian or child's profile.
5. **Enter the birthday** of one of your children to log in.
6. Only relatives who are **Primary Guardians** of a child can access the Arbor App. Ask us to check you can access Arbor.

The Sunnyville School of Magic
W12 1BN, London, GB

Enter your password

Log in

Forgotten password?

Holly Cook
95N

Notices

Holly Cook does not have a transportation method recorded

15:15 - 15:30
Thu, 15 May 2021
Registration: Year 9: Form 95N
Room: 209
Mr Russell

Statistics

Attendance (2020/2021)

80.1% 71.4%
Year Last 4 weeks

Activities

Holly Cook: Clubs

Emergency Contact Details

As part of our safeguarding and attendance policies, we require at least **two emergency contacts** to be listed in Arbor for each student. You are welcome to add more if needed.

If someone other than yourself is regularly picking up your child, please ensure they are listed in Arbor with the appropriate collection permissions. Our school staff will verify these details before allowing students to leave the school premises.

If you require someone who is not listed with collection permissions in Arbor to pick up your child, the school office must be notified **before the end of the school day**. If this information has not been provided, the staff member responsible for dismissal will keep your child with them until the office has confirmed the change with a parent or guardian.

This confirmation will occur after the rest of the class have been dismissed. If we are advised from a parent that an adult who we are not familiar with is picking up pupils, identification is required on arrival.

Please note, we cannot accept a phone call from another family member or parent claiming they are the correct person to collect your child. Our office staff will verify the identity of the caller against Arbor to ensure our safeguarding procedures are followed.

If you wish to add additional contacts to your child's Arbor account, you can do so through the Arbor App or Parent Portal.

Attendance Update

Do you know what to do if your child can't come to school?

If your child is poorly and cannot attend school or has a medical or educational appointment the school office **MUST be notified prior to the start of the school day.**

We have a dedicated absence telephone line on 0191 4381287 where a voicemail can be left, please state your child's name, reg group and the reason why they are absent.

The school office can also be contacted on the above number and selecting option 2 (after 8am) via Arbor In-App messaging and via emailing office@lingeyhouse.org



If we have not heard from you as to why your child is absent, school will follow the procedures below:

- Ring all contacts on the contact list to ascertain the reason why child is absent.
- If no answer, call a second time.
- If no reply our Family Support Worker or a member of the SLT will carry out a home visit.
- If the door is not answered school will follow safeguarding procedures and alert the relevant authorities.

Term Time Absences

If you wish for your child to be absent for any reason other than illness an application for your child's term time leave of absence, you must fill out an application form, which can be requested from the school office. The application form asks you to outline the reasons why you feel your application for leave of absence during term time should be regarded as 'exceptional'. Following the submission of your application, you will be notified as soon as possible of the school's decision.

Holidays During Term Time

Lingey House Primary School is committed to maximising the potential of every child. You too want the very best for your child therefore good, consistent attendance at school is crucial to give your child the best chance of success. We need your support in ensuring that holidays are not taken in school time so that your child has the very best opportunity to succeed.

Headteachers are not able to grant any leave of absence for holidays during term time unless there are proven exceptional circumstances. Therefore, as a school we have adopted a standard practice of not authorising any family holidays in term time. This is in line with government guidelines and the local authority. If parents/carers, contrary to what the school has said, still decide to take their child out of school for a holiday then the absence will be recorded as unauthorised.

If you wish to make an application for your child's term time leave of absence, you must fill out an application form, which can be requested from the school office. The application form asks you to outline the reasons why you feel your application for leave of absence during term time should be regarded as 'exceptional'. Following the submission of your application, you will be notified as soon as possible of the school's decision.

Parent/carers should be aware that if you take leave of absence during term time without making a prior application to the school, or if you make an application but your requested leave of absence is not authorised and still take your child out of school, the absence will be recorded as unauthorised. Similarly, if you keep your child away from school for longer than agreed/authorised, the excess absence will be recorded as unauthorised.

Unauthorised absences on your child's attendance record may mean that you are liable to incur a Fixed Penalty Notice or could face prosecution. A fixed penalty notice will be issued to each person with parental responsibility for the child/children who is deemed liable for the offence/offences.

Lateness

There are more and more children coming to school after the bell has gone and entering school via the main entrance. The yard doors open at 8.45am and children are expected to be in school by 8.55am at the latest. Lateness can have a huge effect on children's education.

If you need any support with this, please contact our family support worker, Hannah.

Article 28: We all have the right to a good quality education.

Flu Jab

The flu jab will be administered by Gateshead School Nurses on the 17th September.

Your child's annual flu vaccination will be due from September 2025.

This vaccination programme is in place to help protect your child against flu. The vaccine will help prevent them catching the flu. Vaccinating your child will also help protect vulnerable friends and family by reducing the spread of flu.

The intra-nasal flu vaccine is effective in protecting your child against flu.

A flu vaccine can be given as an injection in the upper arm if you do not wish for your child to receive a vaccine containing porcine gelatin. We can give the injection in school to all those children in Year 7 and above. Children from Reception age to Year 6 will be offered a clinic appointment at one of our community clinics.

The online consent can be accessed via any online device. Please click on the following link <https://www.northumbriaimmunisations.co.uk/Forms/Flu> which will direct you to an online consent form for you to complete using the following school code **NB108360**

Consent submissions will close 48 working hours before the school session date. You can call to complete a consent after that but may have to attend a clinic instead.

If you do not want your child to receive the flu vaccination, please complete a non-consent, this can be completed on the same form by selecting NO this will also stop any further communications from our team.

School Photographer

Our School Photographer, Tempest, will be in school on **Wednesday 1st October** to take individual and sibling photographs. Parents who would like to have photographs taken with older/younger siblings who do not attend this school should come into school at 8:15am to have their photographs taken.



School Dinner Money

A reminder that our lunches £2.90, £14.50 per week, please can you ensure that your child's meals are paid for in advance. Students in Y3 and above are required to pay for school meals unless you are entitled to free school meals.

Please can you ensure when paying for meals that **School Meal** is selected and not **Nursery Fees**.

Free school meal applications can be made via this [link](#).

Tapestry

Please can all parents ensure that they have given permission to use Tapestry as a form of parental communication for students in Nursery & Reception.

Once consent is given, we will be able to create parent logins to the system.

OPAL

Unfortunately, we are unable to accept these type of cosy cars as they are too small for our children.



Jewellery & Earrings

Jewellery is not to be worn in school for health and safety reasons, students can wear stud earrings however they must be able to take them out themselves for PE.

Fixed Play Equipment

Polite reminder that children are not to play on the fixed play climbing frames before and after school.

Privacy Notices

Our updated Privacy Notices can be found on our school website.

After School Clubs

We are in the process of planning our after school clubs, our clubs will commence on the week beginning the 22nd September, they will be available to sign up to from 4.30pm on the 19th September 25.

Article 15 : You have the right to be with friends and joining clubs.



London Meeting

Y6 parents are invited to an information meeting for the London Residential on Monday 22nd September at 5 – 5:30pm.

Nursery Newsletter

A gentle reminder: Parents should not enter the cloakroom. If your child needs help with their bags, a member of our nursery staff will be happy to help. This measure is in place to ensure we safeguard all children.

Our Nursery drop off and pickup times are:

Morning 15 hours - 8.45-11.45

Afternoon 15 hours - 12.15-3.15pm

30 Hour - 8.45 - 3pm Mon - Thurs

Friday 8.45 -12.45pm (if no top up paid for).

Christmas Support

We are working with Local Charities to offer support to our families over the Christmas period. This may include, food parcels, toiletries and presents, for your family.

If you would like this support please see our Family Support Worker, Hannah before **Friday 20th September 2025**.

Please note, all conversations will be treated confidentially, this support is not means tested.



Asthma

If your child has Asthma and you have previously filled in asthma card, please ensure that they have an in date inhaler in school. If your child has asthma and you have not filled in asthma card, please collect one from the school office

Dogs

Please note that dogs are not allowed on school grounds.

Article 24: We all have the right to information which keeps us safe and healthy.

Coffee Morning

Hannah, our Family Support Worker is continuing our coffee mornings. These take place every week, on a Tuesday morning from 9–10pm in the lodge. Please come along, everyone is welcome



Article 5: We have the right to be given guidance by our parents and family.

Article 26: We have the right to help from the government if we are in need.

Smoking & Vaping

Reminder that our whole school site is non-smoking, this includes vapes and e-cigarettes. Please refrain from using these on school grounds.



Parking

Please can all Parents/Carers ensure that at school pickup and drop off times that they behave respectfully towards residents and other parents, parking and park responsibly. A number of incidents have been reported to school of confrontations and abusive language being used around children which as a school we do not condone.

Article 24: We all have the right to information which keeps us safe and healthy.

The Bread & Butter Thing



In partnership with



New Hub Opening:

DECKHAM

from Thursday 12th June

at Deckham Family Hub, The Elgin Centre,
Elgin Road, Gateshead NE9 5PA

- Get around £35 worth of food for £8.50
- Includes fresh fruit and veg, fridge favourites and cupboard staples.
- Open every Thursday at 12pm.
- You need to become a member to use the hub but it's free to sign-up and book a slot - just follow these steps.
- There is no commitment and it's free to join.
- Everyone who signs up before 15 September 2025 will get their first order free.

It's really easy to sign-up:



Text 07860 063 304 with your full name, postcode and the name of the hub you will be collecting from: **"DECKHAM"**



Select the size of order you want to receive: Family £8.50, individual £5 or Large Family £17. There is a Vegetarian option available too.



You'll get a text every Tuesday to see if you want an order. Just reply "YES" by 10am the next day. Your order will be delivered to the hub on Thursday at 12pm.



Collect and pay for your goods from the DECKHAM hub. (Don't forget - someone can collect on your behalf if you can't make it and Healthy Start Vouchers are also accepted.)

School Governor

Could someone you know help shape our school's future?

We're looking for passionate members of the local community to join our governing body as co-opted governors. No prior experience in education is needed — just a commitment to supporting our children and helping our school thrive. If you know someone who'd be a great fit and would like to find out more, please encourage them to get in touch and we can share more information.

NHS
Gateshead
Children and Young People's
Primary Care Mental Health Service

Separation Anxiety Drop Ins

Is your child or someone you work with (aged 5 – 18 years) struggling with Separation Anxiety?

Why not drop in and meet children's therapists to discuss what you can do to support? Learn more about strategies to support with separation anxiety.
Free resources to take home.

Venue: Whickham Library, 9 Front St, Whickham, NE16 4DN

Date: Tuesday 9th September

Time: Professionals - 15:00 - 16:00 Parents/Carers - 16:00 - 17:00

Venue: Baltic Centre for Contemporary Art, Gateshead NE8 3BA

Date: Wednesday 10th September

Time: Professionals - 10:00 - 11:00 Parents/Carers - 11:00 - 12:00

Venue: Central Library, Prince Consort Rd, NE8 4LN

Date: Thursday 11th September

Time: Professionals - 14:30 - 15:30 Parents/Carers - 15:30 - 16:30

Venue: Blaydon Primary Care Centre, Blaydon, NE21 5NW

Date: Tuesday 16th September

Time: Professionals - 15:00 - 16:00 Parents/Carers - 16:00 - 17:00

Venue: Birtley Morrisons, DH3 2PG

Date: Thursday 18th September

Time: Professionals - 15:00 - 16:00 Parents/Carers - 16:00 - 17:00



supporting people, communities and GPs

Service provided by South Tyneside and Sunderland NHS Foundation Trust

SEND LEGO club

Tuesday 16th September

4:00-5:00pm

Chowdene Family Hub

Children under 12 with additional needs - come along
and join a LEGO building session!
Parents, carers and siblings welcome.

Contact: familyhubs@gateshead.gov.uk

Phone: 0191 433 5052



Gateshead
**FAMILY
HUBS**

 **Gateshead
Council**

Let's Celebrate!

Attendance

Each week, the class with the best attendance will have an extra 10 minutes of playtime.

If any class has 100% attendance, they will have an ice cream/hot chocolate playtime!

Class	This week's attendance	Class	This week's attendance
YRA	99.17%	Y3B	99.07%
YRB	96.5%	Y4A	98.33%
Y1A	98.86%	Y4B	96.67%
Y1B	97.16%	Y5A	95.54%
Y2A	99.17%	Y5B	98.28%
Y2B	87.08%	Y6A	95.83%
Y3A	94.17%	Y6B	100%
Whole School Attendance:		96.98	

This week's Superstars



I would like to say a huge well done to all this week's superstars watch out for their special certificate given out in Assembly! Our superstars for this week are as follows

Year Group	
YR	Lucas H & Primrose O
Y1	Rhys T & Elijah A
Y2	Dylan T & Elliot R
Y3	Lenny Mc & Archie C
Y4	Glenn-Logan M & Alfie N
Y5	Harrison M & Carlton W
Y6	Ava G & William H

Accelerated Reader



Children in Y2 - Y6 who have read the highest number of quizzes in their Year group this week are:



Name	Year Group
Dominic G	Y3
Jak C	Y4
Alexis T	Y5
Edward G	Y6
Golden Book Winner	Y5B

The Golden Book goes to the Class with the greatest number of quizzes completed.

Dates for the Diary

Date/time	Event	Who's involved
17 th September 25	Flu Jab	YR-Y6
22 nd September 25	Y6 London Information Meeting	Y6 Parents
1 st October	School Photographer	Whole School
24 th October	Last Day of Half Term	Whole School
27 th – 31 st October	Half Term	Whole School
3 rd November 25	First Day Back	Whole School
19 th December 25	Last Day of Term	Whole School

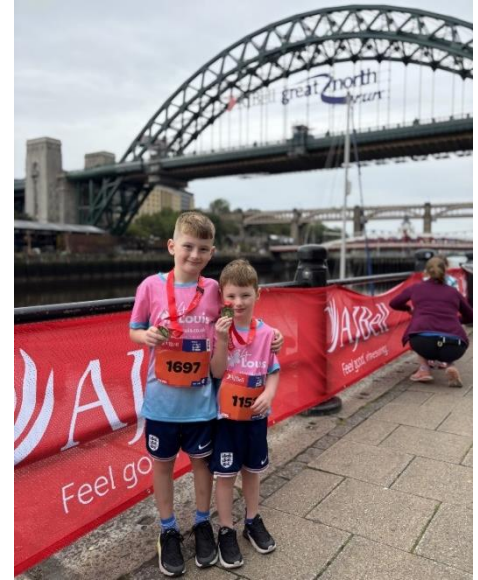
Out of School Achievements

Please email Out of School Achievements to office@lingeyhouse.org

A Huge Well Done to... Ollie & Samuel!

Ollie and Samuel did their very first Great North Run this weekend, raising lots of money for a brilliant cause. They did brilliantly and had lots of fun along the way!

Well done Ollie & Samuel!



A Huge Well Done to... Dominic!

During the summer, Dominic took part in the Grease Production and he worked very hard. He was also part of the Matilda Production smashing the role of Nigel, learning all his lines and songs in only 4 days. He has put a lot of effort and commitment in training for all of them.

Well done Dominic!

A Huge Well Done to... Edward!

During the summer, Edward took part in the Grease Production playing Kenickie in a very confident, outstanding manner. He was part of the Matilda Production smashing the role of the memorable Miss Trenchbull. He also took part in the Empire Jujitsu Competition ending on 3rd place and winning a Bronze medal.

Well done Edward!





A Huge Well Done to... Daisy!

Daisy won her first Trophy at Dance Class.

Well done Daisy!

A Huge Well Done to... Srinkia!

Srinika was selected to act in a series "Aneeshwar's outdoor adventures", She filmed this last year in July. Her episode is due to air on Saturday 13th September on Channel 5 Milkshake.

Well done Srinkia!



A Huge Well Done to... Robyn!



In the summer holidays, Robyn donated over 12 inches of her hair to The Little Princess Trust after growing her hair for just over two years to help children and young people suffering from hair loss. She also raised £280 for the charity towards the cost of making and fitting a wig.

Well done Robyn!

A Huge Well Done to... Arin!

Arin has received her gymnastic badges 7 to 3 over the summer holidays. On Tuesday evening she also received the Monthly Achievement Award for recognition of her dedication, passion, and hard work. She has also been chosen to be part of the Flyer Squad.

Well done Arin!





A Huge Well Done to... Jake!

Jake completed the mini run on Saturday.

Well done Jake!