

## GATESHEAD COUNCIL

**School:** **Lingey House Primary School**

<b>Post No:</b>	<b>Job Title:</b> <b>Lunchtime Play Team member</b>
<b>Job Purpose:</b>	Supervising children and their play at lunchtimes.
<b>Reporting to:</b>	Assistant Head
<b>Responsible for:</b>	To assist the Leadership Team with the supervision, care, behaviour and safety of children on site during the midday break. To support play.
<b>Salary/Grade:</b>	C, Point 5 (pro rata)
<b>Main (Core) Duties</b>	
<b>Responsibilities</b>	<p>The duties of the post will be allocated by the Head teacher through the Senior Leadership Team and will include:</p> <ul style="list-style-type: none"> <li>• To be responsible for securing the safety, welfare and good conduct of children during the midday break period in accordance with the practices and procedures of the school.</li> <li>• To facilitate play and model a range of activities to the children.</li> <li>• To supervise children playing outside in all weathers.</li> <li>• To set up and prepare play activities and equipment prior to lunchtime and tidy and put away at the end of the session.</li> <li>• To risk assess play as it happens (Dynamic RA)</li> <li>• To be aware of and follow all guidelines in school policies and report any inappropriate behaviour to a member of SLT.</li> <li>• To embrace the OPAL philosophy and take part in regular training/reflection meetings.</li> <li>• Undertake monitoring of play equipment and resources.</li> </ul>
<b>Additional Responsibilities</b>	<ul style="list-style-type: none"> <li>• Duties may also include preparing children for their lunch and supervising children in the dining hall or classrooms.</li> <li>• Assisting (as necessary) young children to visit toilet and wash hands.</li> <li>• Attending to and reporting any child who is ill or has had an accident to a first aider.</li> <li>• When necessary, assisting children to collect meals from the distribution areas.</li> <li>• Supervising table manners and, in the case of young children, assisting in the correct use of cutlery, cutting up of meals etc.</li> <li>• Encouraging children to eat meals and to try meals which are new to them.</li> </ul>
<b>General Duties</b>	<ul style="list-style-type: none"> <li>• Prior to commencement of the afternoon session, passing on any relevant information to the class teacher.</li> <li>• Such other duties which may be required from time to time by the Head Teacher.</li> </ul>